



SMA

Saskatchewan
Mining Association

SASKATCHEWAN MINING

Advance Safety And Environmental Stewardship

Introduction to the Industrial Supervisor Course Outline

1.0 Introduction to the Industrial Supervisor

- The supervisors responsibilities
- Workplace culture

2.0 Motivation and Leadership

- What motivates workers
- The ABC's
- The power of consequence and expectations
- Delegation
- Transition from peer to supervisor

3.0 Occupational Health and Safety Law

- Saskatchewan Employment Act Part III OH&S & Regulations
- Strict liability
- Duties of employers, supervisors, and workers
- Case studies
- General duties of contractors
- Training
- Getting your ducks in a row
- Measuring safety
- Rights of workers
- Workers' compensation process
- Workplace harassment

4.0 Communication

- Communication and interpersonal skills
- Removing communication barriers

5.0 Managing Conflict and Problem Solving

- Conflict management styles
- Problem solving situation

6.0 Inspections and Follow-up Actions

- Mining regulations activity
- The importance of follow-up actions

7.0 Hazard Recognition and Control – Pre-Job Planning

- Hazard recognition and control
- Field level risk assessments

8.0 Performance Management and Corrective Feedback

- The supervisor's daily journal
- Giving corrective feedback
- Planning a serious discussion



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Industrial Leadership Training

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